

STAFF MEMBERS

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Sharon E. Smith, Secretary/Treasurer



BOARD OF DIRECTORS

Michael Safranski, President  
Edward Mandich, Vice President  
Matthew Disston, Director  
James Haselton, Director  
Glenn Acosta, Director

A G E N D A  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
JANUARY 20, 2010  
7:00 P. M.  
32003 DOVE CANYON DRIVE  
TRABUCO CANYON  
ORANGE COUNTY, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on matters. The Board President may direct staff to follow up on issues as deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

ITEMS TOO LATE TO BE AGENDIZED

Recommended Action: Determine need and take action on item(s) that arose subsequent to posting the agenda.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

1A. APPROVAL OF MINUTES

Recommended Action: Approve the Minutes of the Regular Board Meeting of December 16, 2009.

1B. TREASURER'S REPORT

1) Finance/Audit Committee Meeting Recaps

Finance/Audit Committee Recommended Action: Receive and file the November 4 and November 17, 2009 Finance/Audit Committee Meeting Recaps.

2) Presentation of Financials

Finance/Audit Committee Recommended Action: Receive and file the November 2009 preliminary statement of revenue and expenses and November 2009 preliminary unaudited financials, as presented.

3) Payment of Bills for Consideration

Finance/Audit Committee Recommended Action: Ratify the payment of bills for consideration in the amount of \$382,282.79 (December 15, 2009), \$159,063.07 (December 2009 payroll and payroll taxes), and \$240,683.02 (January 6, 2010). General Fund and Bond Issues. Total: \$782,028.88.

1C. ENGINEERING/OPERATIONAL COMMITTEE MEETING

Engineering/Operational Committee Recommended Action: Receive and file the December 10, 2009 Engineering/Operational Committee Meeting Recap.

1D. RATIFICATION OF DIRECTORS' FEES AND EXPENSES

Finance/Audit Committee Recommended Action: Ratify the Directors' expenses from November 2009 and fees from December 2009.

1E. EXECUTIVE COMMITTEE MEETING

Executive Committee Recommended Action: Receive and file the November 2, 2009 Executive Committee Meeting Recap.

1F. RATIFICATION OF TEMPORARY RIGHT-OF-ENTRY PERMIT, ORANGE COUNTY PUBLIC WORKS

Recommended Action: Ratify the Temporary Right-of-Entry Permit, Orange County Public Works. Funding Source: None. Fiscal Impact: None.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

1G. COMMITTEE MEMBER AND AGENCY REPRESENTATIVE APPOINTMENTS

Recommended Action: Board President to appoint Committee members and agency representatives, as desired. Funding Source: General Fund. Fiscal Impact: Directors receive \$125.00 per diem, not to exceed 10 per diems per month, for meetings approved by the Board.

1H. DISCUSSION RELATED TO HOLDING A SPECIAL BOARD MEETING TO TOUR DISTRICT FACILITIES

Recommended Action: Discuss matter at the time of the Regular Board Meeting and establish a date to hold a Special Board Meeting to tour District facilities. Funding Source: General Fund. Fiscal Impact: Directors receive \$125.00 per diem, not to exceed 10 per diems per month, for meetings approved by the Board.

1I. STATUS UPDATE RELATING TO WATER MONITORING AND WATER CONSERVATION EFFORTS

Recommended Action: Receive status update at the time of the Regular Board Meeting. No action necessary.

FINANCIAL MATTERS

1J. TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY

Finance/Audit Committee Recommended Action: Board to adopt Resolution No. 2010-1121.

ENGINEERING MATTERS

1K. STATUS UPDATE AND POSSIBLE ACTION(S) RELATING TO ROSE CANYON AND LANG WELLS GROUNDWATER TREATMENT FACILITIES

Recommended Actions: Receive status update at the time of the Regular Board Meeting, approve Agreement for Services with CDM and take other action(s) as the Board deems appropriate. Funding Source: State Revolving Fund Loan. Fiscal Impact: Approximately \$4,100,000.00.

1L. STATUS UPDATE RELATING TO BAKER REGIONAL WATER TREATMENT FACILITY

Recommended Action: Receive status update at the time of the Regular Board Meeting. Funding Source: Unknown at this time. Fiscal Impact: Approximately \$4,000,000.00.

LEGISLATIVE MATTERS

1M. REVIEW OF LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL ITEMS

Recommended Action: Review local governmental and legislative informational item(s), if presented.

END ACTION CALENDAR

ITEMS TOO LATE TO BE AGENDIZED

- 1N. \_\_\_\_\_  
1O. \_\_\_\_\_  
1P. \_\_\_\_\_

OTHER MATTERS

2. Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

3. Reports or comments

ADDITIONAL GENERAL MANAGER COMMENTS

4. Reports or Comments

CLOSED SESSION

Personnel Matter. Public Employee's Performance Evaluation.  
The Board of Directors will meet in Closed Session pursuant to Government Code Section 54957 to evaluate the performance of the General Manager.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2.

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Explanation of Funding Sources: Reassessment District No. 5 (Saddleback Meadows, Zadeh, et al); Community Facilities District (CFD) No. 2 (Portola Hills); CFD No. 5 (Robinson Ranch); CFD No. 7 (Dove Canyon); CFD No. 8 (Rancho Cielo); Capital Improvement Charges (CIC).

Upcoming Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, CA 92679 and are scheduled as follows:

Regular Meeting, February 17, 2010, 7:00 p.m.  
Regular Meeting, March 17, 2010, 7:00 p.m.  
Regular Meeting, April 21, 2009, 7:00 p.m.

For information regarding meetings of the Trabuco Canyon Water District, please call (949) 858-0277, 24 hours per day, for the dates and times of meetings.

\* \* \* \* \* Visit our web site at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) \* \* \* \* \*